

REGISTERED COMPANY NUMBER: 05235539 (England and Wales)
REGISTERED CHARITY NUMBER: 1108131

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2017
FOR
ST MARTIN'S CENTRE PARTNERSHIP**

Robson Laidler Accountants Limited
Fernwood House
Fernwood Road
Jesmond
Newcastle upon Tyne
NE2 1TJ

ST MARTIN'S CENTRE PARTNERSHIP

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FOR THE YEAR ENDED 31 MARCH 2017**

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ST MARTIN'S CENTRE PARTNERSHIP

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 MARCH 2017**

TRUSTEES	E Mitsides S Herbert (Chair) G Park P W Rhodes T Lennox J Harris G A Dunn (Treasurer) L Williams A Gaskell (appointed 16.11.16)
REGISTERED OFFICE	St Martins Centre Roman Avenue Byker Newcastle upon Tyne NE6 2RJ
REGISTERED COMPANY NUMBER	05235539 (England and Wales)
REGISTERED CHARITY NUMBER	1108131
INDEPENDENT EXAMINER	Robson Laidler Accountants Limited Fernwood House Fernwood Road Jesmond Newcastle upon Tyne NE2 1TJ
BANKERS	Unity Trust Bank plc Nine Brindley Place Birmingham B1 2HB

ST MARTIN'S CENTRE PARTNERSHIP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

The trustees are pleased to present their annual directors' report with the financial statements of the charity for the year ended 31 March 2017, which are also prepared to meet the requirement of a directors' report and accounts for Companies Act purposes

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their annual accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

St Martin's Centre was completed in 2006 and is a large, bright space consisting of four multipurpose rooms, a café, a kitchen, nursery and a church. Situated in the heart of Byker in Newcastle upon Tyne, the Centre provides a facility which is used by all sections of this community as a safe meeting and learning place.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects as set in the Governing Document are:

- to promote the physical, intellectual and social development of young children, particularly those who are disadvantaged, to ensure that they are ready to flourish when they go to school;
- to promote the benefit of the inhabitants of the City of Newcastle upon Tyne, and in particular the East End of that City (the area of benefit) by associating together the local inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life of the said inhabitants;
- to advance the Christian religion;
- to establish or secure the establishment of a Community Centre and to manage and to maintain the same and to do all such things as are usually carried out in such a centre in furtherance of these aims.

The Charity fulfils these objects by:

- The delivery of children's services specifically for the local community in liaison with partners including Sure Start through which the Charity seeks to provide opportunities for personal, social and spiritual development of children and their families to address issues that affect their lives and maximise opportunities for children.
- Working in a wide number of partnerships including statutory bodies and other voluntary sector organisations and in consultation with the local community to provide facilities and activities to increase awareness and opportunities for residents.
- St Martin's Centre incorporates a fully operational church and the Centre works in close partnership with the church. The vicar is a trustee and the Chair on the St Martin's Centre Partnership Board. Additionally, trustees and staff are required to be sympathetic to the Christian aims and purposes of the charity.
- The charity operates around the delivery of services principally within the St Martin's Centre premises. The categories of services for St Martin's Centre are as provider of, facilitator for and host to services delivered which both maximise the use of the space and provide the best possible facilities for the local users. The charity aims to include services and activities for all age ranges, cultures, circumstances and abilities.

The Mission of St Martin's Centre Partnership is that:

"St Martin's Centre is a place to grow, learn and worship for everyone and is in the heart of the community. We are passionate about believing that every person matters and we are dedicated to help all local people to enjoy happy, healthy and safe lives and to help everyone reach their full potential".

ST MARTIN'S CENTRE PARTNERSHIP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

OBJECTIVES AND ACTIVITIES

Significant activities

The trustees approved a revised business plan, which outlined the programme of activities and development areas for the year. We have maintained existing programmes of work with children and families, older people and volunteers. Our work with older people has continued to expand, with support from the Kellett Fund, with social groups, exercise classes or hot, nutritious meals offered daily.

The nursery has continued to flourish and has become an integral part of the centre. Towards the end of the last financial year, St Martin's Centre were delighted to be awarded funding through The Fresh Ideas Fund to transform the lounge space in the centre to a relaxed, affordable community café. 'The Avenue' opened its doors at the beginning of June 2016 and has quickly developed to be the heart of the centre. Whilst offering healthy, affordable meals to centre users and the general public alike, it has also proven to be a valuable asset for training and volunteering opportunities for local, unemployed residents. This attracted a new source of funding in the year - LA7 Community Grant through the European Social Fund, which supported a project to move local people closer to employment through hands-on training in either the café or the nursery.

Public benefit

When planning the activities for the year, the trustees have regard to the Charity Commission's guidance on public benefit. St Martin's Centre runs activities and programmes for all age ranges and the services are open to all members of the local community.

The people accessing our services benefit directly through the services and activities we provide. Through participation in our programmes and activities they develop the skills and confidence to be able to make positive choices and are able to increase their living standards, health and wellbeing. Working with our staff they are able to identify barriers to success and develop the skills and strategies to overcome them and progress into education, employment, volunteering or training. They are able to form better relationships with peers and families and work towards contributing to the local community in a positive way. This also benefits the family and the local community.

95% of the children attending the nursery during the year have free places, either through the 2 year old offer, or the 3-5 year old offer.

Volunteers

St Martin's Centre has a volunteering policy in place, together with volunteer agreements and staff policies which also relate to volunteers. We had 20 volunteers during the financial year, with 19 active volunteers at the year end. Currently we have 8 volunteers.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Our general activities within the centre are driven by the community around us in Byker and Walker, Newcastle upon Tyne, and we offer a wide range of activities for all age groups, such as the under-five play groups, nursery provision for two to five year olds and activities for young people such as the Kids' Kitchen project, which has taught children culinary skills together with the benefits of a healthy lifestyle. For the over 55s, we offer a community lunch and social/support groups to tackle the key problem of social isolation amongst the elderly within Byker and Walker. We also offer a volunteering project providing skill building, training and volunteering experience in a professional workplace for local people. We have worked closely with the Community Family Hub, targeting those families most in need of our services. We are a dynamic and evolving centre that looks to identify the need within our community and develop services appropriately.

ST MARTIN'S CENTRE PARTNERSHIP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

FINANCIAL REVIEW

Financial dependency

St Martin's Centre continues to be influenced by the uncertainty of financial support to the voluntary sector and the general economic downturn. However, the charity continues to receive significant income to operate its essential services and support core costs, including from Newcastle City Council for Community Family Hub activities.

In addition to this income, the centre has benefited from the support of many funders in the year, including the Joicey Trust, Isos Housing Limited, the Kellett Fund at the Community Foundation serving Tyne & Wear and Northumberland, Fresh Ideas Fund through the Northstar Foundation funded by The Northern Rock Foundation, the 1989 Willan Charitable Trust, Comic Relief, LA7 Community Project funded by the European Social Fund, The Trusthouse Charitable Foundation, The Shears Foundation, Ouseburn Learning Trust and The Hadrian Trust.

The trustees are confident that the delivery of the business plan and 3-year strategic plan will continue to increase awareness of the services and aims of the centre, which in turn will continue to attract funding, despite the current economic climate. We are also seeking to become more sustainable through the operation of our café, external catering and the hiring out of room space.

Investment policy and objectives

The fund balances carried forward at 31 March 2017 show a surplus total of £80,520 (2016: £119,015). An operating deficit at 31 March 2017 amounting to £38,495 (2016: £16,769 surplus) is shown in the Statement of Financial Activities.

The majority of funds are to be spent in the short term, so there are few funds for long term investment.

Reserves policy

The Charity currently has a contingency fund of reserves and any interest accrued is applied to the work of the charity.

At 31 March 2017 the free reserves amounted to £28,485 (2016 : £51,013) which amounts to approximately 1 month's running costs. The target agreed by the Trustees is to hold 6 months running costs as recommended by the Charity Commission and we will aim to increase reserves nearer to this level during 2017-2018.

Designated reserves

In a previous financial year, the trustees had set up a designated fund of £5,000 to assist with the establishment of the community café. This was fully utilised during the year and there are no designated reserves in place at the year end.

Insurance

St Martin's Centre Partnership used Ecclesiastical Insurance plc as the main insurers for the year and Hiscox Insurance Company Limited as the insurers for the nursery.

Political contributions

The Charity made no political contributions during the year.

Policy of payments of creditors

It is St Martin's Centre's policy to pay all suppliers within their settlement terms.

Pension Commitment

St Martin's Centre Partnership has a pension scheme arrangement with Royal London and makes employer's contributions to the scheme. Membership is offered to all staff and includes death-in-service cover. The company also set up a NEST scheme during the year to meet its auto enrolment duties.

ST MARTIN'S CENTRE PARTNERSHIP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

FUTURE PLANS

All of the services and activities for children, young people, volunteers and older adults will continue to be offered. The trustees are focussing on the further development of our café, 'The Avenue', including the provision of outside catering to support the sustainability of the café and enable the continuation of excellent value for money for local people.

The trustees wish to expand the activities offered to nursery parents, identifying the need amongst them and providing appropriate services during the time their children are in our nursery.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity's governing documents are its Memorandum and Articles of Association, which constitute the charity as a limited company, limited by guarantee, as defined by the Companies Act 2006.

The charity's full name is St Martin's Centre Partnership. It is a registered charity in the United Kingdom, Charity No: 1108131 and a company limited by guarantee, registered in England No: 05235539.

Recruitment and appointment of new trustees

Trustees may from time to time appoint a new member of the charity as a trustee, whether to fill a casual vacancy or by way of addition to the Board, provided that the prescribed maximum term is not then exceeded. Trustees are appointed for three years and are eligible for re-election for further three year terms.

Organisational structure

The charity is managed by a Board of Trustees together with a Finance Sub-Committee. Both of these meet bi-monthly. The Chief Officer and Finance Manager attend meetings of the Board of Trustees and the sub-committee but have no voting rights.

A scheme of delegation is in place and day to day responsibility for the provision of services rests with the Chief Officer. The Chief Officer is responsible for ensuring that the charity delivers the services agreed by the Board of Trustees and ensuring adequate support and supervision of the staff team.

Induction and training of new trustees

When recruiting trustees, the Board looks for individuals with skills and experience which are of value to St Martin's and which may not be represented by existing trustees. Trustees are recruited by recommendation, by personal invitation, representatives from partnerships, application from volunteer web site agencies or from current or historic service users. Anyone wishing to become a trustee is required to undergo a check with the Disclosure and Barring Services (DBS) at enhanced level and sign a declaration that they are not debarred from holding office. After appointment all new trustees go through an induction led by staff and board members.

Key management remuneration

The trustees consider the board of trustees and the Chief Executive and Finance Manager as comprising the key management personnel of the charity in charge of directing and controlling the charity and running and operating the charity on a day to day basis. All trustees give of their time freely and no trustee remuneration was paid in the year. Details of trustee expenses, key management remuneration and related party transactions are disclosed in note 8 and 15 to the accounts.

Trustees are required to disclose all relevant interests and register them with the Chief Executive and in accordance with the charity's policy withdraw from decisions where a conflict of interest arises.

The pay of the charity's key management is reviewed annually. The remuneration is also bench-marked with charities of a similar size and activity to ensure that the remuneration set is fair and not out of line with that generally paid for similar roles.

ST MARTIN'S CENTRE PARTNERSHIP

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2017**

STRUCTURE, GOVERNANCE AND MANAGEMENT

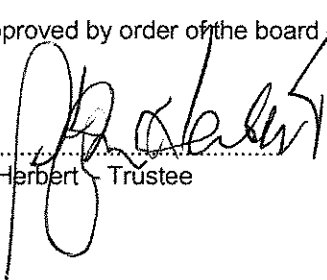
Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Chief Officer presents a risk register to the Board of Trustees annually. Services delivered to children, young people and vulnerable adults are risk assessed in accordance with the appropriate guidelines before commencement of any activity.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 15th November 2017 and signed on its behalf by:


.....
S Herbert Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
ST MARTIN'S CENTRE PARTNERSHIP**

I report on the accounts for the year ended 31 March 2017 set out on pages eight to nineteen.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Institute of Chartered Accountants of England and Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr M T Moran FCA
Institute of Chartered Accountants of England and Wales
Robson Laidler Accountants Limited
Fernwood House
Fernwood Road
Jesmond
Newcastle upon Tyne
NE2 1TJ

Date: 15/11/2017

ST MARTIN'S CENTRE PARTNERSHIP

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2017**

	Notes	Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	51,580	102,572	154,152	178,445
Other trading activities	3	238,768	-	238,768	169,834
Investment income	4	152	-	152	293
Other income		2,619	395	3,014	3,240
Total		<u>293,119</u>	<u>102,967</u>	<u>396,086</u>	<u>351,812</u>
EXPENDITURE ON					
Charitable activities	5				
Charitable Activities		319,166	115,415	434,581	335,043
NET INCOME/(EXPENDITURE)		<u>(26,047)</u>	<u>(12,448)</u>	<u>(38,495)</u>	<u>16,769</u>
Transfers between funds	14	12,832	(12,832)	-	-
Net movement in funds		<u>(13,215)</u>	<u>(25,280)</u>	<u>(38,495)</u>	<u>16,769</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		81,269	37,746	119,015	102,246
TOTAL FUNDS CARRIED FORWARD		<u>68,054</u>	<u>12,466</u>	<u>80,520</u>	<u>119,015</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

ST MARTIN'S CENTRE PARTNERSHIP

BALANCE SHEET
AT 31 MARCH 2017

	Notes	Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
FIXED ASSETS					
Tangible assets	10	39,569	-	39,569	30,256
CURRENT ASSETS					
Stocks	11	1,330	-	1,330	-
Debtors	12	13,304	-	13,304	9,770
Cash at bank and in hand		28,869	12,466	41,335	104,516
		<u>43,503</u>	<u>12,466</u>	<u>55,969</u>	<u>114,286</u>
CREDITORS					
Amounts falling due within one year	13	(15,018)	-	(15,018)	(25,527)
NET CURRENT ASSETS		<u>28,485</u>	<u>12,466</u>	<u>40,951</u>	<u>88,759</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>68,054</u>	<u>12,466</u>	<u>80,520</u>	<u>119,015</u>
NET ASSETS		<u>68,054</u>	<u>12,466</u>	<u>80,520</u>	<u>119,015</u>
FUNDS					
Unrestricted funds	14			68,054	81,269
Restricted funds				12,466	37,746
TOTAL FUNDS				<u>80,520</u>	<u>119,015</u>

The notes form part of these financial statements

ST MARTIN'S CENTRE PARTNERSHIP

**BALANCE SHEET - CONTINUED
AT 31 MARCH 2017**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

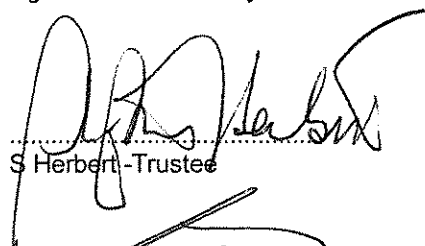
The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 15th November 2017 and were signed on its behalf by:



S Herbert -Trustee



G A Dunn -Trustee

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Statement of compliance

St Martin's Centre Partnership is an incorporated charity (charity number: 1108131). The registered office is based at Roman Avenue, Newcastle upon Tyne, Tyne and Wear.

The financial statements have been prepared on a going concern basis on the ground that current and future sources of funding or support will be more than adequate for the charity's needs. The Trustees have considered a period of 12 months from the balance sheet date and consider no further disclosures relating to the charity's ability to continue as a going concern need to be made.

St Martin's Centre Partnership meets the definition of a public benefit entity entry under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements are prepared in Sterling (£).

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations are received by way of grants and donations and are included in full in the statement of financial activities when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, and it is probable that the income will be received and the amount can be measured reliably.

Grants and other income received in advance of the period to which they relate are treated as deferred income if the related expenditure cannot be incurred until the future period. Deferred income is included within liabilities in the balance sheet.

Expenditure

Expenditure is recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis, inclusive of any VAT which cannot be recovered.

Charitable expenditure comprises all costs of activities in furtherance of the objects of the charity.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% reducing balance basis
Fixtures and fittings	- 15% on reducing balance
Computer equipment	- 33% on reducing balance

Assets are capitalised where it is expected that they will be in use for a number of years. Assets costing below £25 will not be capitalised. An impairment review of fixed assets is conducted annually.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Short term debtors and creditors

Debtors and creditors with no interest rate which are receivable or payable within one year are recorded at transaction price. Any loss arising from impairment are recognised immediately in profit and loss.

Cash and cash equivalents

Cash and cash equivalents comprises cash in hand and current balances with banks or other institutions, which are readily convertible to known amounts of cash which are subject to insignificant risk of change in value.

ST MARTIN'S CENTRE PARTNERSHIP

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2017**

2. DONATIONS AND LEGACIES

	2017 £	2016 £
Grants	<u>154,152</u>	<u>178,445</u>

Grants received, included in the above, are as follows:

	2017 £	2016 £
Sure Start	37,580	43,560
Henry Smith Charity through the Community Foundation serving Tyne & Wear and Northumberland	-	21,000
Newcastle Fund - Meet me at St Martin's	-	10,000
Trusthouse Charitable Foundation	7,000	-
Garfield Weston Foundation	-	15,000
Isos Housing Limited	-	9,704
The 1989 Willan Charitable Trust	10,000	-
Newcastle Fund - Volunteer Project	-	15,000
BBC Children In Need	-	6,728
Kellett Fund through the Community Foundation serving Tyne & Wear and Northumberland	29,917	29,335
Fresh Ideas Fund through the Northstar Foundation funded by the Northern Rock Foundation	20,387	25,118
Pantomime	249	-
Playschemes	2,615	-
Kids Kitchen - ISOS Housing Ltd	5,806	-
Kids Kitchen - Ouseburn Learning Trust	3,098	-
Comic Relief	10,000	-
The Joicey Trust	3,000	3,000
The Hadrian Trust	1,000	-
European Social Fund - LA7 Community Grant	12,000	-
The Shears Foundation	11,500	-
	<u>154,152</u>	<u>178,445</u>

3. OTHER TRADING ACTIVITIES

	2017 £	2016 £
Fundraising events	5,040	775
Café income	21,662	-
Contributions from user groups	24,364	32,030
Nursery income	187,702	137,029
	<u>238,768</u>	<u>169,834</u>

4. INVESTMENT INCOME

	2017 £	2016 £
Deposit account interest	<u>152</u>	<u>293</u>

ST MARTIN'S CENTRE PARTNERSHIP

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2017**

5. CHARITABLE ACTIVITIES COSTS

	Direct costs (See note 6)	Totals
	£	£
Charitable Activities	<u>434,581</u>	<u>434,581</u>

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2017	2016
	£	£
Staff costs	334,784	262,287
Rates and water	4,531	3,955
Insurance	2,634	2,547
Light and heat	11,469	11,433
Telephone	2,932	3,423
Postage and stationery	1,635	1,407
Café purchases	13,750	-
Sundries	36,866	27,105
Training	2,857	885
Repairs and renewals	10,225	12,233
Bank charges	187	-
Travelling	3,017	1,157
Bad debts	-	132
Accountancy	1,218	1,194
Depreciation	8,476	7,134
Loss on sale of assets	-	151
	<u>434,581</u>	<u>335,043</u>

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2017	2016
	£	£
Depreciation - owned assets	8,476	7,134
Deficit on disposal of fixed asset	-	151
Independent examiners fees	<u>1,218</u>	<u>1,194</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016.

Trustees' expenses

No expenses were reimbursed for travelling expenses during this or the prior period.

ST MARTIN'S CENTRE PARTNERSHIP

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2017**

9. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2017	2016
Management and administration staff	4	3
Project staff	5	3
Nursery staff	11	9
Support staff	3	3
	<u>23</u>	<u>18</u>

No employees received emoluments in excess of £60,000.

Key management

Key management of the charity are the Chief Officer and the Finance Manager. Their remuneration totalled £68,924 (2016: £58,834).

10. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 April 2016	13,018	51,200	11,714	75,932
Additions	3,715	14,074	-	17,789
	<u>16,733</u>	<u>65,274</u>	<u>11,714</u>	<u>93,721</u>
DEPRECIATION				
At 1 April 2016	6,359	31,290	8,027	45,676
Charge for year	2,442	4,814	1,220	8,476
	<u>8,801</u>	<u>36,104</u>	<u>9,247</u>	<u>54,152</u>
NET BOOK VALUE				
At 31 March 2017	<u>7,932</u>	<u>29,170</u>	<u>2,467</u>	<u>39,569</u>
At 31 March 2016	<u>6,659</u>	<u>19,910</u>	<u>3,687</u>	<u>30,256</u>

11. STOCKS

	2017 £	2016 £
Stocks	<u>1,330</u>	<u>-</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2017

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Trade debtors	3,424	3,609
Other debtors	5,219	1,851
Prepayments	4,661	4,310
	<u>13,304</u>	<u>9,770</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Trade creditors	2,702	15,085
Social security and other taxes	4,661	2,757
Accruals and deferred income	7,655	7,685
	<u>15,018</u>	<u>25,527</u>

14. MOVEMENT IN FUNDS

	At 1.4.16 £	Net movement in funds £	Transfers between funds £	At 31.3.17 £
Unrestricted funds				
General fund	76,269	(19,243)	(168)	56,858
Community Cafe	5,000	(5,000)	-	-
Capital asset fund	-	(1,804)	13,000	11,196
	<u>81,269</u>	<u>(26,047)</u>	<u>12,832</u>	<u>68,054</u>
Restricted funds				
Reaching Communities (Big Lottery)				
-Volunteer project	(51)	-	51	-
BBC Children In Need	2,415	(2,415)	-	-
Rothley Trust	(117)	-	117	-
Older people project - Kellett Fund through the Community Foundation serving Tyne & Wear and Northumberland	12,223	243	-	12,466
Community Cafe - Fresh Ideas Fund through Northstar Foundation Funded by the Northern Rock Foundation	23,276	(10,276)	(13,000)	-
	<u>37,746</u>	<u>(12,448)</u>	<u>(12,832)</u>	<u>12,466</u>
TOTAL FUNDS	<u>119,015</u>	<u>(38,495)</u>	<u>-</u>	<u>80,520</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2017

14. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	32,175	(51,418)	(19,243)
Sure Start	37,580	(37,580)	-
General - Nursery	187,702	(187,702)	-
Cafe and Hospitality	21,662	(21,662)	-
The Joicey Trust	3,000	(3,000)	-
The Hadrian Trust	1,000	(1,000)	-
The 1989 Willan Charitable Trust	10,000	(10,000)	-
Community Cafe	-	(5,000)	(5,000)
Capital asset fund	-	(1,804)	(1,804)
	<u>293,119</u>	<u>(319,166)</u>	<u>(26,047)</u>
Restricted funds			
BBC Children In Need	-	(2,415)	(2,415)
Ward grants	2,864	(2,864)	-
Isos Housing Ltd	5,806	(5,806)	-
Older people project - Kellett Fund through the Community Foundation serving Tyne & Wear and Northumberland	29,917	(29,674)	243
Community Cafe - Fresh Ideas Fund through Northstar Foundation Funded by the Northern Rock Foundation	20,387	(30,663)	(10,276)
Ouseburn Learning Trust	3,098	(3,098)	-
Comic Relief	10,000	(10,000)	-
Pantomime Fund	395	(395)	-
European Social Fund - LA7 Community Grant	12,000	(12,000)	-
The Trusthouse Foundation	7,000	(7,000)	-
The Shears Foundation	11,500	(11,500)	-
	<u>102,967</u>	<u>(115,415)</u>	<u>(12,448)</u>
TOTAL FUNDS	<u><u>396,086</u></u>	<u><u>(434,581)</u></u>	<u><u>(38,495)</u></u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017

14. MOVEMENT IN FUNDS - continued

Purpose of Unrestricted Funds

Sure Start

Funds received to run Sure Start activities from the centre.

The Joicey Trust

This fund contributes to the core costs of the charity.

The Hadrian Trust

The Hadrian Trust contributes to the core costs of the centre.

The 1989 Willan Charitable Trust

The 1989 Willan Charitable Trust contributes to the core costs of the centre.

Purpose of Designated Funds

Community Café Set Up Costs (Designated fund)

£5,000 had been designated by the trustees to contribute to the setup costs of the community café within the centre. This has been fully utilised in the year.

Capital Asset Fund

This fund has been set up to represent the net book value of capital assets purchased from restricted funding received from the Fresh Ideas Fund. It is being reduced each year in line with the charity's depreciation policy.

Purpose of Restricted Funds

BBC Children In Need

Funding received to run the after school club.

Newcastle Fund - Ward Grants

Funding received to contribute towards a pantomime as well as playschemes and holiday activities.

Pantomime Fund

Funding received from the Community Family Hub and ticket sales to contribute towards a pantomime.

Isos Housing

Funding for the Kids' Kitchen project, which invites 7 to 12 year old's to learn how to cook healthy meals and make positive lifestyle choices.

Kellett Fund at the Community Foundation serving Tyne & Wear and Northumberland - Older Peoples Project

Funding enabling the expansion and continuing services and activities offered to older people within our community.

Community Café - Fresh Ideas Fund through the Northstar Foundation funded by the Northern Rock Foundation

Funding received to transform the lounge area of the centre into a relaxed, affordable café for the local community. The funding also covers one year's salary of the Catering Manager.

Ouseburn Learning Trust

Ouseburn Learning Trust funded the charity to deliver a term of Kids' Kitchen to children from local primary schools.

LA7 ESF Community Grant

This grant relates to moving local people closer to employment through work experience in our café and nursery.

ST MARTIN'S CENTRE PARTNERSHIP

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2017**

14. MOVEMENT IN FUNDS - continued

The Trusthouse Charitable Foundation

This funding contributes to the salary of the Chief Officer.

The Shears Foundation

This funding contributes to the salary of the Chief Officer.

Comic Relief

The funding from Comic Relief contributes to the salaries of the Chief Officer and the Finance Manager.

Transfers between funds

A total of £13,000 has been transferred from the Fresh Ideas restricted fund to unrestricted funds to reflect the expenditure on this fund towards capital assets.

The remainder of the transfers relate to a reimbursement from unrestricted funds towards small restricted fund overspends and a tidy up of small fund balances, all of which have been transferred at the charity's discretion.

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2017 or 31 March 2016.

ST MARTIN'S CENTRE PARTNERSHIP

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2017**

	2017 £	2016 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	154,152	178,445
Other trading activities		
Fundraising events	5,040	775
Café income	21,662	-
Contributions from user groups	24,364	32,030
Nursery income	187,702	137,029
	<u>238,768</u>	<u>169,834</u>
Investment income		
Deposit account interest	152	293
Other income		
Sundry income	3,014	3,240
	<u>396,086</u>	<u>351,812</u>
Total incoming resources		
	396,086	351,812
EXPENDITURE		
Charitable activities		
Wages	310,994	243,369
Social security	16,938	12,545
Pensions	6,852	6,373
Rates and water	4,531	3,955
Insurance	2,634	2,547
Light and heat	11,469	11,433
Telephone	2,932	3,423
Postage and stationery	1,635	1,407
Café purchases	13,750	-
Sundries	36,866	27,105
Training	2,857	885
Repairs and renewals	10,225	12,233
Bank charges	187	-
Travelling	3,017	1,157
Bad debts	-	132
Accountancy	1,218	1,194
Plant and machinery depreciation	2,442	1,820
Fixtures and fittings depreciation	4,814	3,546
Computer equipment depreciation	1,220	1,768
Loss on sale of tangible fixed assets	-	151
	<u>434,581</u>	<u>335,043</u>
Total resources expended		
	434,581	335,043

This page does not form part of the statutory financial statements

ST MARTIN'S CENTRE PARTNERSHIP

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2017

	2017 £	2016 £
Net (expenditure)/income	<u>(38,495)</u>	<u>16,769</u>

This page does not form part of the statutory financial statements

