

**REGISTERED COMPANY NUMBER: 05235539 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1108131**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED  
31 MARCH 2015  
FOR  
ST MARTIN'S CENTRE PARTNERSHIP**

Robson Laidler Accountants Limited  
Fernwood House  
Fernwood Road  
Jesmond  
Newcastle upon Tyne  
NE2 1TJ

**ST MARTIN'S CENTRE PARTNERSHIP**

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FOR THE YEAR ENDED 31 MARCH 2015**

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## ST MARTIN'S CENTRE PARTNERSHIP

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2015

The trustees, who are also the directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2015. The trustees have adopted the provisions of the Statement of Recommended Practices (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

St Martin's Centre was completed in 2006 and is a large, bright space consisting of four multipurpose rooms, a kitchen, nursery and a church. Situated in the heart of Byker in Newcastle upon Tyne, the Centre provides a facility which is used by all sections of this community as a safe meeting and learning place.

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Company number**

05235539 (England and Wales)

**Registered Charity number**

1108131

**Registered office**

St Martins Centre  
Roman Avenue  
Byker  
Newcastle upon Tyne  
NE6 2RJ

**Trustees**

E Mitsides		
S Herbert	Chair	
G Park		
P W Rhodes		
I R Clennell		- resigned 19.11.14
T Lennox		
J Harris		
G A Dunn	Treasurer	
L Williams		- appointed 1.10.14

**Independent examiner**

Mr M T Moran FCA  
Institute of Chartered Accountants of England and Wales  
Robson Laidler Accountants Limited  
Fernwood House  
Fernwood Road  
Jesmond  
Newcastle upon Tyne  
NE2 1TJ

**Bankers**

Unity Trust Bank plc  
Nine Brindley Place  
Birmingham  
B1 2HB

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

**Governing document**

The charity's governing documents are its Memorandum and Articles of Association, which constitute the charity as a limited company, limited by guarantee, as defined by the Companies Act 2006.

The charity's full name is St Martin's Centre Partnership. It is a registered charity in the United Kingdom, Charity No: 1108131 and a company limited by guarantee, registered in England No: 05235539.

## **ST MARTIN'S CENTRE PARTNERSHIP**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2015**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Recruitment and appointment of new trustees**

Trustees may from time to time appoint a new member of the charity as a trustee, whether to fill a casual vacancy or by way of addition to the Board, provided that the prescribed maximum term is not then exceeded. Trustees are appointed for three years and are eligible for re-election for further three year terms.

##### **Induction and training of new trustees**

When recruiting trustees, the Board looks for individuals with skills and experience which are of value to St Martin's and which may not be represented by existing trustees. Trustees are recruited by recommendation, by personal invitation, representatives from partnerships, application from volunteer web site agencies or from current or historic service users. Anyone wishing to become a trustee is required to undergo a check with the Disclosure and Barring Services (DBS) at enhanced level and sign a declaration that they are not debarred from holding office. After appointment all new trustees go through an induction led by staff and board members.

##### **Organisational structure**

The charity is managed by a Board of Trustees together with a Finance Sub-Committee. Both of these meet bi-monthly. The Chief Officer and Finance Manager attend meetings of the Board of Trustees and the sub-committee but have no voting rights.

A scheme of delegation is in place and day to day responsibility for the provision of services rests with the Chief Officer. The Chief Officer is responsible for ensuring that the charity delivers the services agreed by the Board of Trustees and ensuring adequate support and supervision of the staff team.

##### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Chief Officer presents a risk register to the Board of Trustees annually. Services delivered to children, young people and vulnerable adults are risk assessed in accordance with the appropriate guidelines before commencement of any activity.

## ST MARTIN'S CENTRE PARTNERSHIP

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2015

#### OBJECTIVES AND ACTIVITIES

##### Objectives and aims

The objects as set in the Governing Document are:

- to promote the physical, intellectual and social development of young children, particularly those who are disadvantaged, to ensure that they are ready to flourish when they go to school;
- to promote the benefit of the inhabitants of the City of Newcastle upon Tyne, and in particular the East End of that City (the area of benefit) by associating together the local inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life of the said inhabitants;
- to advance the Christian religion;
- to establish or secure the establishment of a Community Centre and to manage and to maintain the same and to do all such things as are usually carried out in such a centre in furtherance of these aims.

The Charity fulfils these objects by:

- The delivery of children's services specifically for the local community in liaison with partners including Sure Start through which the Charity seeks to provide opportunities for personal, social and spiritual development of children and their families to address issues that affect their lives and maximise opportunities for children.
- Working in a wide number of partnerships including statutory bodies and other voluntary sector organisations and in consultation with the local community to provide facilities and activities to increase awareness and opportunities for residents.
- St Martin's Centre incorporates a fully operational church and the Centre works in close partnership with the church. The vicar is a trustee and the Chair on the St Martin's Centre Partnership Board. Additionally, trustees and staff are required to be sympathetic to the Christian aims and purposes of the charity.
- The charity operates around the delivery of services principally within the St Martin's Centre premises. The categories of services for St Martin's Centre are as provider of, facilitator for and host to services delivered which both maximise the use of the space and provide the best possible facilities for the local users. The charity aims to include services and activities for all age ranges, cultures, circumstances and abilities.

The Mission of St Martin's Centre Partnership is that:

**"St Martin's Centre is a place to grow, learn and worship for everyone and is in the heart of the community. We are passionate about believing that every person matters and we are dedicated to help all local people to enjoy happy, healthy and safe lives and to help everyone reach their full potential".**

##### Significant activities

The trustees approved a revised business plan, which outlined the programme of activities and development areas for the year. We have maintained the existing programmes of work with children and families, older people and volunteers, including the successful Kids' Kitchen project, which has taught children the benefits of a healthy lifestyle, together with culinary skills.

Early in the financial year, the trustees were delighted to be given the opportunity to transfer the running of the Barnardo's nursery within the centre to St Martin's Centre Partnership. Following an in-depth review of risks, opportunities and due diligence work, the transfer took place on 1st September 2014, thereby safeguarding high quality childcare provision and a source of secure employment for the local area. The nursery has gone from strength to strength, with increased occupancy and two additional members of staff employed. We are hopeful the nursery will continue to flourish and become the childcare provision of choice for the local community.

## **ST MARTIN'S CENTRE PARTNERSHIP**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2015**

#### **OBJECTIVES AND ACTIVITIES**

##### **Public benefit**

When planning the activities for the year, the trustees have regard to the Charity Commission's guidance on public benefit. St Martin's Centre runs activities and programmes for all age ranges and the services are open to all members of the local community.

The people accessing our services benefit directly through the services and activities we provide. Through participation in our programmes and activities they develop the skills and confidence to be able to make positive choices and are able to increase their living standards, health and wellbeing. Working with our staff they are able to identify barriers to success and develop the skills and strategies to overcome them and progress into education, employment, volunteering or training. They are able to form better relationships with peers and families and work towards contributing to the local community in a positive way. This also benefits the family and the local community.

All of the children attending the nursery in the period since transfer have free places, either through the 2 year old offer, or the 3-5 year old offer.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

Our general activities within the centre are driven by the community around us in Byker and Walker, Newcastle upon Tyne, and we offer a wide range of activities for all age groups, such as under five play groups, a nursery, activities for young people, coffee mornings and free training courses. For the over 55s, we offer a community lunch and social/support groups to tackle the key problem of social isolation amongst the elderly within Byker and Walker. We also offer a Community Connections Volunteering Project offering skill building, training and volunteering experience in a professional workplace for local people. We have worked closely with Sure Start and HealthWORKS during the year, creating partnerships that enable us to offer services beneficial to the local community. We are a dynamic and evolving centre that looks to identify community needs for services and to deliver that need where appropriate.

#### **FINANCIAL REVIEW**

##### **Reserves policy**

The Charity currently has a contingency fund of reserves and any interest accrued is applied to the work of the charity. At 31 March 2015 the free reserves amounted to £67,108 (2014 : £56,246) which amounts to approximately 3 months running costs. The target agreed by the Trustees is to hold 6 months running costs as recommended by the Charity Commission and we will aim to increase reserves nearer to this level during 2015-2016.

##### **Designated reserves**

The trustees have decided to set up designated funds for three areas of the organisation's activities, totalling £8,500:

- £5,000 has been set aside to fund set-up costs for a community café within the centre
- £2,500 has been allocated for carrying out work to improve the nursery garden
- £1,000 has been designated to cover the costs for trips and activities within the Meet Me at St Martin's older people project

By earmarking funds this way they remain part of the Charity's unrestricted funds and no legal restriction has been created.

##### **Financial dependency**

St Martin's Centre is influenced by the uncertainty of financial support to the Voluntary Sector and the general economic downturn. However, the organisation continues to receive significant income to operate its essential services incorporating Sure Start East Children's Centre services and the Barnardo's nursery (until the transfer).

In addition to this income, the Centre has benefited from the ongoing support from a number of funders, including the Henry Smith Charity through the Community Foundation, the Newcastle Fund, Isos Housing Ltd, Greggs Foundation, Garfield Weston Foundation, the 1989 Willan Charitable Trust, the Joicey Trust, the Hospital of God at Greatham, Hadrian Trust, the Community Development Foundation via Community First-Byker, Byker Ward, Freemasons of Northumberland, the Church and Community Fund, and Lloyds TSB Foundation (now Lloyds Bank Foundation). St Martin's Centre acknowledges with gratitude the support it receives from these funding bodies and partners.

The trustees are confident that the delivery of the business plan and 3-year strategic plan will continue to increase awareness of the services and aims of the centre, which in turn will continue to attract funding, despite the current economic climate.

## **ST MARTIN'S CENTRE PARTNERSHIP**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2015**

#### **FINANCIAL REVIEW**

##### **Investment policy and objectives**

The fund balances carried forward at 31 March 2015 show a surplus total of £102,246 (2014: Surplus £89,780). An operating surplus at 31 March 2015 amounting to £12,466 (2014: deficit £2,821) is shown in the Statement of Financial Activities.

The majority of funds are to be spent in the short term, so there are few funds for long term investment. However, the charity does hold two deposit accounts, with £10,000 plus accrued interest in each.

##### **Insurance**

St Martin's Centre Partnership used Ecclesiastical Insurance plc as the main insurers for the year and Aviva Insurance Limited as the insurers for the nursery.

##### **Political contributions**

The Charity made no political contributions during the year.

##### **Policy of payments of creditors**

It is St Martin's Centre's policy to pay all suppliers within their settlement terms.

##### **Pension Commitment**

St Martin's Centre Partnership has a pension scheme arrangement with Royal London and makes employer's contributions to the scheme. Membership is offered to all staff and includes death-in-service cover.

#### **FUTURE DEVELOPMENTS**

Funding has been secured to commence delivery of an evening youth club, a further year of Kids' Kitchen and the expansion of our services for older people, ensuring the centre continues to meet the needs of local people.

The trustees also intend to focus on the development of a Community Café within the centre, offering cheap, healthy meals to local residents and centre users as an alternative to the fast-food meals available and an opportunity for volunteers to gain vital employability skills.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 2 December 2015 and signed on its behalf by:

S Herbert - Trustee

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST MARTIN'S CENTRE PARTNERSHIP**

I report on the accounts for the year ended 31 March 2015 set out on pages seven to seventeen.

### **Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Institute of Chartered Accountants of England and Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr M T Moran FCA  
Institute of Chartered Accountants of England and Wales  
Robson Laidler Accountants Limited  
Fernwood House  
Fernwood Road  
Jesmond  
Newcastle upon Tyne  
NE2 1TJ

2 December 2015

ST MARTIN'S CENTRE PARTNERSHIP

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2015

	Notes	Unrestricted funds £	Restricted funds £	2015 Total funds £	2014 Total funds £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income	2	81,500	70,523	152,023	148,394
Activities for generating funds	3	156,717	-	156,717	47,599
Investment income	4	257	-	257	48
<b>Other incoming resources</b>		4,451	-	4,451	2,867
<b>Total incoming resources</b>		242,925	70,523	313,448	198,908
<b>RESOURCES EXPENDED</b>					
<b>Charitable activities</b>					
Charitable Activities	5	222,062	77,750	299,812	200,559
<b>Governance costs</b>	6	1,170	-	1,170	1,170
<b>Total resources expended</b>		223,232	77,750	300,982	201,729
<b>NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS</b>					
		19,693	(7,227)	12,466	(2,821)
<b>Gross transfers between funds</b>	13	(468)	468	-	-
<b>Net incoming/(outgoing) resources</b>		19,225	(6,759)	12,466	(2,821)
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		80,346	9,434	89,780	92,601
<b>TOTAL FUNDS CARRIED FORWARD</b>		99,571	2,675	102,246	89,780

The notes form part of these financial statements

**ST MARTIN'S CENTRE PARTNERSHIP**

**BALANCE SHEET  
AT 31 MARCH 2015**

	Notes	Unrestricted funds £	Restricted funds £	2015 Total funds £	2014 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	10	32,463	-	32,463	24,100
<b>CURRENT ASSETS</b>					
Debtors	11	17,647	-	17,647	9,783
Cash at bank and in hand		69,203	2,675	71,878	63,328
		<u>86,850</u>	<u>2,675</u>	<u>89,525</u>	<u>73,111</u>
<b>CREDITORS</b>					
Amounts falling due within one year	12	(19,742)	-	(19,742)	(7,431)
<b>NET CURRENT ASSETS</b>		<u>67,108</u>	<u>2,675</u>	<u>69,783</u>	<u>65,680</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>99,571</u>	<u>2,675</u>	<u>102,246</u>	<u>89,780</u>
<b>NET ASSETS</b>		<u>99,571</u>	<u>2,675</u>	<u>102,246</u>	<u>89,780</u>
<b>FUNDS</b>					
Unrestricted funds	13			99,571	80,346
Restricted funds				2,675	9,434
<b>TOTAL FUNDS</b>				<u>102,246</u>	<u>89,780</u>

The notes form part of these financial statements

**ST MARTIN'S CENTRE PARTNERSHIP**

**BALANCE SHEET - CONTINUED  
AT 31 MARCH 2015**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2015.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2015 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 2 December 2015 and were signed on its behalf by:

S Herbert -Trustee

G A Dunn -Trustee

## ST MARTIN'S CENTRE PARTNERSHIP

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

#### 1. ACCOUNTING POLICIES

##### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

##### **Incoming resources**

###### **Grant Income**

Grants, including the grants for the purpose of fixed assets, are fully recognised in full in the Statement of Financial Activities (SOFA) in the period they are received.

###### **Deferred Income**

Some of the rental income is paid in advance. Where income is to pay services that will be used after the year end this income is deferred.

##### **Resources expended**

Expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay for the expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the SOFA. The Charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

##### **Charitable activities**

This includes all of the costs associated with the daily running of St Martin's Centre.

##### **Governance costs**

Include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on the governance and constitutional matters.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% reducing balance basis
Fixtures and fittings	- 15% on reducing balance
Computer equipment	- 33% on reducing balance

Assets are capitalised where it is expected that they will be in use for a number of years. Assets costing below £25 will not be capitalised. An impairment review of fixed assets is conducted annually.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Endowment funds are capital funds where there is no power to convert the capital into income. Any incoming resources on this fund are restricted.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**ST MARTIN'S CENTRE PARTNERSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2015**

**1. ACCOUNTING POLICIES - continued**

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**2. VOLUNTARY INCOME**

	<b>2015</b>	2014
	<b>£</b>	£
Grants	152,023	148,394

Grants received, included in the above, are as follows:

	<b>2015</b>	2014
	<b>£</b>	£
Sure Start	66,000	66,917
Lloyds TSB Foundation	-	8,000
Henry Smith Charity through the Community Foundation	20,700	20,300
Rothley Trust	-	800
Ward Grants	600	1,440
Newcastle Fund - Meet me at St Martin's	15,000	13,350
Community First-Byker	2,285	2,333
Garfield Weston Foundation	-	10,000
Greggs Foundation	6,300	6,300
Big Lottery Fund - Reaching Communities	-	75
Church and Community Fund	-	10,000
Byker Ward -Alcohol Awareness	-	5,500
Isos Housing Limited	10,138	3,379
Joicey Trust	5,000	-
Hadrian Trust	1,000	-
The 1989 Willan Charitable Trust	7,500	-
Hospital of God at Greatham	2,000	-
Freemasons of Northumberland	500	-
Newcastle Fund - Volunteer Project	15,000	-
	<u>152,023</u>	<u>148,394</u>

**3. ACTIVITIES FOR GENERATING FUNDS**

	<b>2015</b>	2014
	<b>£</b>	£
Fundraising events	752	1,527
Contributions from user groups	43,815	46,072
Nursery income	112,150	-
	<u>156,717</u>	<u>47,599</u>

**4. INVESTMENT INCOME**

	<b>2015</b>	2014
	<b>£</b>	£
Deposit account interest	257	48

**ST MARTIN'S CENTRE PARTNERSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2015**

**5. CHARITABLE ACTIVITIES COSTS**

	<b>Direct costs</b>	<b>Totals</b>
	<b>£</b>	<b>£</b>
Charitable Activities	299,812	299,812
	<u>299,812</u>	<u>299,812</u>

**6. GOVERNANCE COSTS**

	<b>2015</b>	2014
	<b>£</b>	£
Accountancy	1,170	1,170
	<u>1,170</u>	<u>1,170</u>

**7. NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting):

	<b>2015</b>	2014
	<b>£</b>	£
Depreciation - owned assets	5,275	5,299
Deficit on disposal of fixed asset	37	-
	<u>5,312</u>	<u>5,299</u>

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2015 nor for the year ended 31 March 2014.

**Trustees' expenses**

No expenses were were reimbursed for travelling expenses during this or the prior period.

**9. STAFF COSTS**

	<b>2015</b>	2014
	<b>£</b>	£
Wages and salaries	218,203	134,636
Social security costs	9,495	8,437
Other pension costs	4,336	2,641
	<u>232,034</u>	<u>145,714</u>

The average monthly number of employees during the year was as follows:

	<b>2015</b>	2014
Management and administration staff	15	9
	<u>15</u>	<u>9</u>

No employees received emoluments in excess of £60,000.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2015

10. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>				
At 1 April 2014	7,530	41,772	8,402	57,704
Additions	1,222	9,577	2,876	13,675
Disposals	-	-	(152)	(152)
	<u>8,752</u>	<u>51,349</u>	<u>11,126</u>	<u>71,227</u>
At 31 March 2015	<u>8,752</u>	<u>51,349</u>	<u>11,126</u>	<u>71,227</u>
<b>DEPRECIATION</b>				
At 1 April 2014	3,651	25,188	4,765	33,604
Charge for year	997	2,666	1,612	5,275
Eliminated on disposal	-	-	(115)	(115)
	<u>4,648</u>	<u>27,854</u>	<u>6,262</u>	<u>38,764</u>
At 31 March 2015	<u>4,648</u>	<u>27,854</u>	<u>6,262</u>	<u>38,764</u>
<b>NET BOOK VALUE</b>				
At 31 March 2015	<u>4,104</u>	<u>23,495</u>	<u>4,864</u>	<u>32,463</u>
At 31 March 2014	<u>3,879</u>	<u>16,584</u>	<u>3,637</u>	<u>24,100</u>

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2015 £	2014 £
Trade debtors	14,618	6,713
Other debtors	874	1,205
Prepayments	2,155	1,865
	<u>17,647</u>	<u>9,783</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2015 £	2014 £
Trade creditors	12,845	894
Social security and other taxes	3,697	2,205
Accruals and deferred income	3,200	4,332
	<u>19,742</u>	<u>7,431</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2015

13. MOVEMENT IN FUNDS

	At 1.4.14 £	Net movement in funds £	Transfers between funds £	At 31.3.15 £
<b>Unrestricted funds</b>				
General fund	70,346	29,693	(8,968)	91,071
Garfield Weston core costs	10,000	(10,000)	-	-
Community Cafe set-up costs	-	-	5,000	5,000
Nursery garden	-	-	2,500	2,500
Meet Me at St Martin's activities	-	-	1,000	1,000
	<u>80,346</u>	<u>19,693</u>	<u>(468)</u>	<u>99,571</u>
<b>Restricted funds</b>				
Reaching Communities (Big Lottery)				
-Volunteer project	(93)	-	33	(60)
After School Club	1,749	(1,749)	-	-
The Church and Community Fund	1,667	(1,667)	-	-
Greggs Foundation	2,625	-	-	2,625
Lloyds TSB Foundation	3,333	(3,333)	-	-
Rothley Trust	(800)	-	435	(365)
Isos Housing Ltd	953	(953)	-	-
Newcastle Fund - Volunteer Project	-	475	-	475
	<u>9,434</u>	<u>(7,227)</u>	<u>468</u>	<u>2,675</u>
<b>TOTAL FUNDS</b>	<u><u>89,780</u></u>	<u><u>12,466</u></u>	<u><u>-</u></u>	<u><u>102,246</u></u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2015

13. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	55,247	(25,554)	29,693
Sure Start and Barnardo's	75,167	(75,167)	-
Garfield Weston core costs	-	(10,000)	(10,000)
General - Nursery	112,511	(112,511)	-
	<u>242,925</u>	<u>(223,232)</u>	<u>19,693</u>
<b>Restricted funds</b>			
After School Club	-	(1,749)	(1,749)
Henry Smith Charity through the Community Foundation	20,700	(20,700)	-
Newcastle Fund - Meet Me at St Martin's	15,500	(15,500)	-
The Church and Community Fund	-	(1,667)	(1,667)
Ward grants	600	(600)	-
Greggs Foundation	6,300	(6,300)	-
Lloyds TSB Foundation	-	(3,333)	(3,333)
Isos Housing Ltd	10,138	(11,091)	(953)
Community First - Byker	2,285	(2,285)	-
Newcastle Fund - Volunteer Project	15,000	(14,525)	475
	<u>70,523</u>	<u>(77,750)</u>	<u>(7,227)</u>
<b>TOTAL FUNDS</b>	<u><u>313,448</u></u>	<u><u>(300,982)</u></u>	<u><u>12,466</u></u>

## ST MARTIN'S CENTRE PARTNERSHIP

### NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2015

#### 13. MOVEMENT IN FUNDS - continued

The purpose of restricted and designated funds are shown below: -

##### **Sure Start and Barnardo's**

This represents funds received to run Sure Start activities and to provide the location for a Barnardo's nursery until 31st August 2014, when the nursery was transferred to St Martin's Centre Partnership.

##### **Garfield Weston**

Funding received to contribute to the core costs of the organisation.

##### **After School Club**

Funding received from Community Development Foundation via Byker's Community First fund to run the After School Club for one year.

##### **Henry Smith Charity through the Community Foundation**

This fund contributes to the Chief Officer's salary.

##### **Newcastle Fund - Meet Me at St Martin's**

Meet Me at St Martin's encompasses all of the groups and services offered to the over 55's and is funded by the Newcastle Fund.

##### **The Church and Community Fund**

Funding was received to contribute towards the Volunteer Co-ordinator's salary for one year.

##### **Ward grants**

Funding was received from Byker Ward to fund the publication of a resource pack as part of the Alcohol Awareness Project.

##### **Greggs Foundation**

This fund contributes to the Centre Co-ordinator's salary.

##### **Lloyds TSB Foundation**

This fund pays for a Volunteer Development Worker to establish new, volunteer-led services within the centre.

##### **Isos Housing**

Funding for the Kids' Kitchen project, which invites 7 to 12 year olds to learn how to cook healthy meals and make positive lifestyle choices.

##### **Community First - Byker**

The summer playscheme was funded by the Community Development Foundation via Community First - Byker.

##### **Newcastle Fund - Volunteer Project**

The Volunteer project is funded by the Newcastle Fund and provides for the Volunteer Coordinator's salary as well as project running costs.

##### **Reaching Communities (Big Lottery) - Volunteer Project**

Funding provided for salary and running costs within the Community Connections volunteer project.

##### **Rothley Trust**

Funding received to purchase an indoor carpet bowls and associated equipment.

##### **Community Cafe set-up costs (designated fund)**

£5,000 has been designated by the trustees to provide funds to set-up a community cafe within the centre.

##### **Nursery Garden (designated fund)**

£2,500 has been designated by the trustees to develop and improve the nursery garden.

**ST MARTIN'S CENTRE PARTNERSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2015**

**13. MOVEMENT IN FUNDS - continued**

**Meet Me at St Martin's activities (designated fund)**

The trustees have designated £1,000 to cover the cost of trips and activities within the Meet Me at St Martin's older people project.

**ST MARTIN'S CENTRE PARTNERSHIP**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2015**

	<b>2015</b>	2014
	<b>£</b>	£
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Grants	152,023	148,394
<b>Activities for generating funds</b>		
Fundraising events	752	1,527
Contributions from user groups	43,815	46,072
Nursery income	112,150	-
	<hr/>	<hr/>
	156,717	47,599
<b>Investment income</b>		
Deposit account interest	257	48
<b>Other incoming resources</b>		
Sundry income	4,451	2,867
	<hr/>	<hr/>
<b>Total incoming resources</b>	313,448	198,908
<b>RESOURCES EXPENDED</b>		
<b>Charitable activities</b>		
Wages	218,203	134,636
Social security	9,495	8,437
Pensions	4,336	2,641
Rates and water	3,876	4,028
Insurance	2,366	1,900
Light and heat	8,864	10,029
Telephone	3,115	3,373
Postage and stationery	1,188	1,200
Sundries	28,307	16,205
Training	779	2,078
Repairs and renewals	12,523	9,754
Travelling	1,190	961
Bad debts	258	18
Plant and machinery depreciation	997	1,294
Fixtures and fittings depreciation	1,612	2,918
Computer equipment depreciation	2,666	1,087
Loss on sale of tangible fixed assets	37	-
	<hr/>	<hr/>
	299,812	200,559
<b>Governance costs</b>		
Accountancy	1,170	1,170
	<hr/>	<hr/>
<b>Total resources expended</b>	300,982	201,729
	<hr/>	<hr/>
<b>Net income/(expenditure)</b>	<u>12,466</u>	<u>(2,821)</u>

This page does not form part of the statutory financial statements